

# ECE 491 Weekly Report One May1607 Week 2(8/31/15-9/06/15)

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**Advisor:** Jayeoun Kim

**Client(s):** Honeywell, Fm&T

**Team Members** (role): Noah Bergman (Team Leader), Garrett Hembry (Website), Gregory Kuhn (weekly reports), Michael Kelly (content manager).

**Project Title:** Microscope Embedded Display for Assembly Work Instruction

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**Weekly Objective:** The objective of our first meeting was to establish clear roles for each members of the team, set a weekly meeting schedule to follow for the remainder of the semester, contact both our faculty advisor and client, and to gain a better understanding of our project.

## Meeting Summary

### 9/4/15 Group Meeting one

**Duration:** 60 minutes

**Members Present:** All

- The goal of this meeting was to establish individual roles, set up a weekly schedule, and schedule meetings with our advisor and clients
- Discuss the technical details of the project
- Discuss the project goals and deliverables
- Identify the equipment, materials, and skills needed to complete the project

## Pending Issues

1. More detailed understanding of project
2. Lab procedures
3. Material requirements

## Plans for Next week

- 1) Meet with academic advisor and client representative
- 2) Meet next week on 9/11/15
- 3) Begin researching general areas related to project
- 4) Learn more technical skills needed to complete project
- 5) Allocate certain tasks for individual group members

## Individual Contributions (Week 2)

- Noam Bergman - Attended meeting, individual research. (3hrs)
- Garrett Hembry – Attended meeting, individual research. (3hrs)
- Gregory Kuhn – Attended meeting, individual research. (3hrs)
- Michael Kelly – Attended meeting, individual research. (3hrs)

## Total contribution

- Noah Bergman (3hrs)
- Gregory Kuhn (3hrs)
- Garrett Hembry(3hrs)
- Michael Kelly (3hrs)